

## Customer Code of Conduct

The Career Center of Lowell is committed to providing a safe, secure and professional environment for all customers. The following is prohibited at the Career Center of Lowell:

- ❖ Failure to show your membership card to a staff person when requested
- ❖ Failure to comply with our Computer Use Policy
- ❖ Children under the age of 14 years are not allowed beyond the reception area
- ❖ The use of cell phones except in hallways
- ❖ Unattended packages, bags or personal belongings
- ❖ Smoking or the use of other tobacco products
- ❖ Intoxication from alcohol or other controlled substance(s)
- ❖ Soliciting (i.e. Selling of Goods and Services)
- ❖ The use of abusive, insulting or threatening language or gestures toward another person
- ❖ Sexual Harassment or abuse, or the use of sexually offensive language, innuendo, inquiry or gestures

**Customers violating any one of the above may be asked by a Manager to leave the building. Violations may also result in the loss of or suspension of membership and privileges at the MassHire Lowell Career Center.**