

## What Constitutes Work Search Activity?

**The Massachusetts Department of Unemployment Assistance (DUA) requires that as a condition of eligibility you must complete a minimum of 3 job searches each week. Below you will find a list of what constitutes work search activity.**

### **Examples of work search include:**

- Registering for work and reemployment services with a Career Center
- Completing a job application in person or online with employers who may reasonably be expected to have openings for suitable work
- Mailing a job application and/or resume, as instructed in a public job notice
- Making in-person visits with employers who may reasonably be expected to have openings
- Sending job applications to employers who may reasonably be expected to have openings for suitable work
- Interviewing with potential employers in person or by telephone
- Registering for work with private employment agencies or placement services
- Using the employment resources available at One-Stop Career Centers that may lead directly to obtaining employment, such as:
  - Obtaining and using local labor market information
  - Participating in skills assessments for occupation matching
  - Participating in instructional workshops
  - Obtaining and following up on job referrals from the Career Center
- Attending job search seminars, career networking meetings, job fairs, or employment-related workshops that offer instruction in improving individuals' skills for obtaining employment
- Using online job matching systems, including the Massachusetts One-Stop Employment System (MOSES)
- Reporting to the Union Hall, if this is your primary work search method
- Using other job search activities such as reviewing job listings on the internet, newspapers or professional journals, contacting professional associations, networking with colleagues or friends

